



# **CITY OF SANTA BARBARA**

## **COUNCIL AGENDA REPORT**

**AGENDA DATE:** November 9, 2010

**TO:** Mayor and Councilmembers

**FROM:** Housing and Redevelopment Division, Community Development

**SUBJECT:** Human Services And Community Development Block Grant  
Application Release And Funding Process

**RECOMMENDATION:** That Council:

- A. Review and provide input and direction to the Community Development and Human Services Committee (CDHSC) on funding priorities for the Fiscal Year 2012 Human Services and Community Development Block Grant allocation process;
- B. Authorize staff to release the Fiscal Year 2012 funding application along with the committee application-review process, criteria and schedule for evaluation of those applications;
- C. Require that attendance at the application orientation/technical assistance workshop be made mandatory in order for the application to be accepted; and
- D. Establish a funding commitment from the Fiscal Year 2012 General Fund in the amount of \$703,256 for the Human Services Program.

### **EXECUTIVE SUMMARY:**

Applications for Fiscal Year 2012 Community Development Block Grant (CDBG) and Human Services funds are scheduled to be released on November 11, 2010. Annually, Council establishes funding priorities, criteria, schedule and fund availability before the applications are released.

### **DISCUSSION:**

#### CDBG Funding Priorities

The City of Santa Barbara is an entitlement jurisdiction for federal CDBG funds through the Department of Housing and Urban Development (HUD). The Housing and Community Development Act of 1974 requires that each CDBG-funded activity meet one of three statutory objectives: **1) primarily benefit low and moderate income persons; 2) eliminate or prevent slums or blight; or 3) meet other urgent local community development needs.** Congress mandated that the primary objective of the CDBG program is the development of a viable urban community by providing decent housing and a suitable living environment for low and moderate-income persons.

CDBG is primarily a "bricks and mortar" program, and while some CDBG funds may be spent on "Public/Human Service" activities, the largest portion of the funds must be used for "Capital" projects.

Council previously adopted the following CDBG priorities for Capital projects:

- Proposals which facilitate housing for low and moderate income persons;
- Proposals which revitalize downtown neighborhoods (Census Tracts 8.01, 8.02, 9, 10, 11.02 and 12.04);
- Proposals which strengthen or expand public or social service agencies that facilitate low and moderate-income housing; and
- Economic development proposals which leverage financial resources to create or retain jobs for low and moderate-income persons.

The CDBG Capital priorities are not recommended for change this year, as they allow for great flexibility within which the varied needs and circumstances of programs and projects can be achieved.

#### Public/Human Services Funding Priorities

The CDBG program allows a maximum of 15 percent of CDBG funds to be used for Public/Human Service activities, which are combined with Human Services Funds provided from the City's General Fund.

The City of Santa Barbara has contracted with local agencies to provide essential social services for many years. Until 1987, the Federal government provided funds for this purpose through the Federal Revenue Sharing Program. When this federal program was eliminated, the Council committed to continue funding human service programs through the City's General Fund. Over the years, thousands of City residents have received assistance from agencies supported through City Human Services funds. In the current fiscal year, the City's Human Services allocation totaled \$703,256; which, when added to the CDBG 15 percent Public Service amount totaled \$877,797 to fund 49 programs in the Public/Human Services category.

#### Proposed Change to Public/Human Services Funding Priorities

The current Public/Human Services priorities as previously adopted by Council are:

- 1<sup>st</sup> - Proposals which help meet basic emergency human needs, and programs that directly relate to City-initiated collaborative efforts, such as the South Coast Gang Task Force and the Strategies to Address Community Issues Related to Homelessness; and
- 2<sup>nd</sup> - Proposals which are preventative in nature and/or promote the highest degree of functioning the individual is capable of achieving.

In March 2010, Council approved eliminating the third priority for Human Services (programs that seek to enhance the quality of life of persons whose basic needs are already met) as there were no applications in the 3<sup>rd</sup> priority last year and there have been no 3<sup>rd</sup> priority applications funded in the past 15 years.

At a required public hearing on Housing and Community Development Needs held on September 28, 2010, the CDHSC reviewed Council goals, as well as the federally-mandated Consolidated Annual Performance and Evaluation Report (CAPER), which reported to the community and to HUD on the City's use of CDBG funds during Fiscal Year 2011. At that meeting, the CDHSC also reviewed Council's Public/Human Services funding priorities. The Committee voted to recommend to Council that the word "emergency" be deleted from the 1<sup>st</sup> Priority under the Public/Human Services category in order to make the 1<sup>st</sup> Priority less restrictive.

The CDHSC members will analyze the merits of each of the different competing proposals that come before them and will continue to make their recommendations in accordance with both CDBG and City Council objectives. Based on the successful implementation of the grant application process over the past years, it is important that distinct, established application criteria and funding priorities be available for use by applicants, staff and the CDHSC. Council now has the opportunity to provide additional direction to the CDHSC and/or to change the priorities for the next grant year.

Attachments 1 and 2 show programs funded by the CDHSC in Fiscal Year 2011 and their priority, rating, and primary service category.

#### Application Process

Staff is not recommending any changes to the application criteria (Attachment 3), and the schedule is similar to last year's (Attachment 4). Upon Council's authorization, a master funding application is scheduled to be available November 11, 2010. The application will be due December 16, 2010 with interviews being held throughout the month of February 2011. Funding recommendations are tentatively scheduled to come before Council on March 22, 2011.

#### Application Orientation/Technical Assistance Workshop

An application orientation/technical assistance workshop is scheduled to be held on November 16, 2010. At the workshop, staff will explain in detail the application process and answer any questions relating to funding criteria and priorities.

At its October 27, 2009 meeting, Council expressed that the workshop is highly valuable and advised staff to emphasize to applicants the importance of attending. Staff agrees and recommends making attendance at the application orientation/technical assistance workshop mandatory in order for the application to be accepted. Programs applying for CDBG and/or Human Services grant funds must meet established criteria, funding requirements, standards of performance and accountability. In order to ensure that all applicants receive requisite training, it is very important that they attend the

orientation/workshop in its entirety as scheduled, even if the applicant has applied for and received funding in the past. This would help reduce application errors, save staff time and ensure a smooth, efficient application process.

In preparation for this proposed change, all the agencies that applied for CDBG/Human Services funds have been notified that this year's application orientation/technical assistance workshop would be mandatory, if approved. Staff has conferred with local funders, including neighboring cities and the Santa Barbara Foundation, and the proposed orientation/workshop date does not conflict with any of their scheduled workshop dates.

In order to ensure maximum participation in the application process, as well as attendance at the orientation/workshop, an announcement will be mailed to all Human Services and Community Development Block Grant agencies that have expressed an interest in applying this past year or have applied for funding in the past two years. In addition, advertisements will appear in the Daily Sound and the Santa Barbara News-Press announcing the availability of applications; a news release will be disseminated to the local media; and an announcement, along with the application, will be posted on the City's website.

#### **BUDGET/FINANCIAL INFORMATION:**

##### Fiscal Year 2012 CDBG Funding

The CDBG program allocated \$1.2 million for Fiscal Year 2011. Staff anticipates new entitlement and reprogrammed CDBG funds to remain level or to be slightly increased for Fiscal Year 2012.

##### Fiscal Year 2012 Human Services Funding

Council has expressed a desire to increase Human Services funds by 3 percent each year to account for inflation; however, with the current economic challenges, Council approved level funding in Fiscal Year 2011. Staff is recommending level funding for Fiscal Year 2012 in the amount of \$703,256. If approved by Council, this funding commitment will be included in the City's Fiscal Year 2012 budget.

- ATTACHMENTS:**
1. CDBG/HS Funding for Fiscal Year 2011 by Priority and Rating
  2. CDBG/HS funding for Fiscal Year 2011 by Category
  3. CDHSC Combined Funding Application Criteria, Review and Interview
  4. Proposed Fiscal Year 2012 Application Schedule and Process

**PREPARED BY:** Brian Bosse, Housing and Redevelopment Manager/DER/ES

**SUBMITTED BY:** Paul Casey, Assistant City Administrator/Community Development

**APPROVED BY:** City Administrator's Office

**HUMAN SERVICES AND COMMUNITY DEVELOPMENT BLOCK GRANT  
FY 2010-2011 FUNDING  
BY PRIORITY AND RATING**

AGENCY	PROGRAM	AVERAGE RATING	2010-2011		
			CDBG	HUMAN SERVICES	TOTAL FUNDING
PUBLIC/HUMAN SERVICE					
First Priority					
S.B. Neighborhood Clinics	Dental Care for the Homeless	24.8		\$26,000	\$26,000
Transition House	Comprehensive Homeless Services	24.3	\$43,873		\$43,873
Casa Esperanza Homeless Center	Community Kitchen	24.2		\$50,000	\$50,000
Aids Housing Santa Barbara	Sarah House	24.1		\$25,000	\$25,000
S.B. Community Housing Corp.	New Faulding Htl Coordinator	24.1		\$15,000	\$15,000
Pacific Pride Foundation	Necessities of Life	24.0		\$19,000	\$19,000
Casa Esperanza Homeless Center	Homeless Day Program	23.8	\$54,000		\$54,000
S.B. Rape Crisis Center	Same	23.6		\$25,000	\$25,000
S.B. Co. DA - Victim Witness Assistan	S.A.R.T.	23.6		\$8,000	\$8,000
Foodbank	SB Warehouse	23.5		\$25,000	\$25,000
CADA	Project Recovery Detox	23.4		\$20,000	\$20,000
City At Peace	City At Peace	23.4		\$8,000	\$8,000
Domestic Violence Solutions	Second Stage	23.3		\$7,000	\$7,000
S.B. Community Housing Corp.	Riviera Dual Diagnosis Prog.	23.3		\$20,000	\$20,000
Domestic Violence Solutions	Emergency Shelter	23.2	\$42,668	\$7,332	\$50,000
St. Vincent's	PATHS	23.0		\$9,000	\$9,000
S.B. Police Activities League	PAL Jr. High After School Program	22.5		\$18,000	\$18,000
Casa Serena	Scholarship Program	22.1		\$15,000	\$15,000
New Beginnings Counseling Center	Homeless Outreach	22.1		\$15,000	\$15,000
WillBridge	Same	22.1		\$22,000	\$22,000
Foodbank	Brown Bag	21.8		\$8,000	\$8,000
The PARC Foundation	Youth CineMedia	21.7		\$10,000	\$10,000
Community Action Commission	Senior Nutrition	21.5		\$9,000	\$9,000
Environmental Education Group	Esperanza	21.3		\$8,000	\$8,000
People's Self Help Housing	Supportive Housing Program	21.3		\$9,000	\$9,000
Bringing Our Community Home	Homeless Jail Discharge	21.3		\$15,000	\$15,000
Noah's Anchorage - CIYMCA	Youth Shelter	21.0	\$22,000		\$22,000
United Boys & Girls Club (Westside)	Westside Teen Director	20.9		\$14,000	\$14,000
People's Self Help Housing	Youth Ed. Gang Prevention	20.8		\$5,000	\$5,000
Catholic Charities	Emergency Services	20.7	\$12,000		\$12,000
Primo Boxing Club	Say Yes to Kids	20.4		\$23,000	\$23,000
ySTRIVE for Youth	4REAL Project	20.1		\$5,000	\$5,000
Legal Aid Foundation	Emergency Legal Services	19.8		\$20,000	\$20,000
Second Priority					
Transition House	Homelessness Prevention	24.0		\$8,000	\$8,000
Independent Living Resource Ctr.	Independent Living Services	23.5		\$23,000	\$23,000
CALM	Biling. Child Abuse Treatment	23.0		\$21,000	\$21,000
Family Therapy Institute	AHA! Academy of Healing Arts	22.8		\$10,000	\$10,000
Friendship Center	Adult Day Services	22.5		\$22,000	\$22,000
Long Term Care Ombudsman	Ombudsman Services	22.4		\$23,000	\$23,000
Storyteller Children's Center	Same	22.4		\$30,000	\$30,000
Family Service Agency	Big Brothers/Big Sisters	22.3		\$8,000	\$8,000
Mental Health Association in S.B.	Fellowship Club	22.3		\$10,500	\$10,500
S.B. Bicycle Coalition	Bici Centro Bicycle Repair	22.0		\$9,500	\$9,500
Family Service Agency	2-1-1/HelpLine	21.7		\$23,000	\$23,000

**HUMAN SERVICES AND COMMUNITY DEVELOPMENT BLOCK GRANT  
FY 2010-2011 FUNDING  
BY PRIORITY AND RATING**

AGENCY	PROGRAM	AVERAGE RATING	2010-2011		
			CDBG	HUMAN SERVICES	TOTAL FUNDING
Planned Parenthood	Peer Advocates/ Prevention Ed.	21.6		\$8,000	\$8,000
Rental Housing Mediation Task Force		21.6		\$23,000	\$23,000
ySTRIVE for Youth	Project Excel	21.4		\$8,000	\$8,000
Court Appointed Special Advocates	CASA	21.3		\$8,000	\$8,000
Boys & Girls Club of SB	Power Hr Homework Club	21.1		\$7,924	\$7,924
Total Public/Human Service:			\$174,541	\$703,256	\$877,797
<b>CAPITAL:</b>					
Noah's Anchorage - CIYMCA	Capital	23.8	\$94,945		\$94,945
SB Neighborhood Clinics	Westside Clinic Flooring	23.6	\$47,330		\$47,330
United Boys & Girls Club (Westside)	Notes for Notes Music Box	22.8	\$26,603		\$26,603
Girls Incorporated of Greater SB	Exterior Paint	22.6	\$26,590		\$26,590
City of SB - NIP	Access Ramps	21.8	\$50,000		\$50,000
City of SB - NIP	Louise Lowry Davis-Westside Ctrs	21.8	\$35,000		\$35,000
City of SB - Community Development	Housing Rehabilitation	21.5	\$203,000		\$203,000
City of SB - NIP	Ortega Park Restrooms	21.3	\$224,440		\$224,440
City of SB - NIP	Franklin Teen Ctr Renovation	21.0	\$25,000		\$25,000
Women's Economic Ventures	Microenterprise Development	20.0	\$25,000		\$25,000
City of SB - NIP	Cabrillo Ballfield Fence	19.5	\$25,000		\$25,000
Total Capital:			\$782,908		\$782,908
<b>ADMIN:</b>					
City of SB	RHMTF	25.0	\$104,695		\$104,695
City of SB	CDBG Admin	24.8	\$169,125		\$169,125
City of SB	Fair Housing	24.5	\$8,901		\$8,901
Total Administration:			\$282,721		\$282,721
<b>GRAND TOTAL</b>			<b>\$1,240,170</b>	<b>\$703,256</b>	<b>\$1,943,426</b>

\* In addition to this amount, approximately \$250,000 in Home Rehabilitation Loan Repayment funds are anticipated for fiscal year 2011-2012.

**HUMAN SERVICES AND COMMUNITY DEVELOPMENT BLOCK GRANT  
FY 2010-2011 FUNDING  
BY CATEGORY**

AGENCY	PROGRAM	AVERAGE RATING	2010-2011		TOTAL FUNDING
			CDBG	HUMAN SERVICES	
<b><u>PUBLIC/HUMAN SERVICE</u></b>					
<b>CHILDREN</b>					
CALM	Biling. Child Abuse Treatment	23.0		\$21,000	\$21,000
Court Appointed Special Advocates	CASA	21.3		\$8,000	\$8,000
Family Service Agency	Big Brothers/Big Sisters	22.3		\$8,000	\$8,000
Storyteller Children's Center	Same	22.4		\$30,000	\$30,000
					\$67,000
<b>EMERGENCY</b>					
Casa Esperanza Homeless Center	Community Kitchen	24.2		\$50,000	\$50,000
Catholic Charities	Emergency Services	20.7	\$12,000		\$12,000
Domestic Violence Solutions	Emergency Shelter	23.2	\$42,668	\$7,332	\$50,000
Family Service Agency	2-1-1/HelpLine	21.7		\$23,000	\$23,000
Foodbank	SB Warehouse	23.5		\$25,000	\$25,000
Legal Aid Foundation	Emergency Legal Services	19.8		\$20,000	\$20,000
S.B. Co. DA - Victim Witness	S.A.R.T.	23.6		\$8,000	\$8,000
S.B. Rape Crisis Center	Same	23.6		\$25,000	\$25,000
					\$213,000
<b>HEALTH/DISABLED</b>					
AIDS Housing Santa Barbara	Sarah House	24.1		\$25,000	\$25,000
CADA	Project Recovery Detox	23.4		\$20,000	\$20,000
Independent Living Resource Ctr.	Independent Living Services	23.5		\$23,000	\$23,000
Mental Health Association in S.B.	Fellowship Club	22.3		\$10,500	\$10,500
Pacific Pride Foundation	Necessities of Life	24.0		\$19,000	\$19,000
S.B. Neighborhood Clinics	Dental Care for the Homeless	24.8		\$26,000	\$26,000
					\$123,500
<b>HOMELESS</b>					
Bringing Our Community Home	Homeless Jail Discharge	21.3		\$15,000	\$15,000
Casa Esperanza Homeless Center	Homeless Day Program	23.8	\$54,000		\$54,000
Domestic Violence Solutions	Second Stage	23.3		\$7,000	\$7,000
New Beginnings Counseling Center	Homeless Outreach	22.1		\$15,000	\$15,000
S.B. Community Housing Corp.	Riviera Dual Diagnosis Prog.	23.3		\$20,000	\$20,000
St. Vincent's	PATHS	23.0		\$9,000	\$9,000
Transition House	Comprehensive Homeless Services	24.3	\$43,873		\$43,873
Transition House	Homelessness Prevention	24.0		\$8,000	\$8,000
WillBridge	Same	22.1		\$22,000	\$22,000
					\$193,873
<b>HOUSING</b>					
Casa Serena	Scholarship Program	22.1		\$15,000	\$15,000
People's Self Help Housing	Supportive Housing Program	21.3		\$9,000	\$9,000
Rental Housing Mediation Task Force		21.6		\$23,000	\$23,000
S.B. Community Housing Corp.	New Faulding Htl Coordinator	24.1		\$15,000	\$15,000
					\$62,000
<b>MISC.</b>					
S.B. Bicycle Coalition	Bici Centro Bicycle Repair	22.0		\$9,500	\$9,500

**HUMAN SERVICES AND COMMUNITY DEVELOPMENT BLOCK GRANT  
FY 2010-2011 FUNDING  
BY CATEGORY**

AGENCY	PROGRAM	AVERAGE RATING	2010-2011		TOTAL FUNDING
			CDBG	HUMAN SERVICES	
SENIOR					
Community Action Commission	Senior Nutrition	21.5		\$9,000	\$9,000
Foodbank	Brown Bag	21.8		\$8,000	\$8,000
Friendship Center	Adult Day Services	22.5		\$22,000	\$22,000
Long Term Care Ombudsman	Ombudsman Services	22.4		\$23,000	\$23,000
					\$62,000
YOUTH					
Boys & Girls Club of SB	Power Hr Homework Club	21.1		\$7,924	\$7,924
City At Peace	City At Peace	23.4		\$8,000	\$8,000
Environmental Education Group	Esperanza	21.3		\$8,000	\$8,000
Family Therapy Institute	AHA! Academy of Healing Arts	22.8		\$10,000	\$10,000
Noah's Anchorage - CIYMCA	Youth Shelter	21.0	\$22,000		\$22,000
People's Self Help Housing	Youth Ed. Gang Prevention	20.8		\$5,000	\$5,000
Planned Parenthood	Peer Advocates/ Prevention Ed.	21.6		\$8,000	\$8,000
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ySTRIVE for Youth	4REAL Project	20.1		\$5,000	\$5,000
ySTRIVE for Youth	Project Excel	21.4		\$8,000	\$8,000
					\$146,924
CAPITAL:					
ECONOMIC DEVELOPMENT					
Women's Economic Ventures	Microenterprise Development	20.0	\$25,000		\$25,000
HOUSING					
City of SB - Community Development	Housing Rehabilitation	21.5	\$203,000		\$203,000
NEIGHBORHOOD IMPROVEMENT					
City of SB - NIP	Access Ramps	21.8	\$50,000		\$50,000
City of SB - NIP	Cabrillo Ballfield Fence	19.5	\$25,000		\$25,000
City of SB - NIP	Franklin Teen Ctr Renovation	21.0	\$25,000		\$25,000
City of SB - NIP	Louise Lowry Davis-Westside Ctrs	21.8	\$35,000		\$35,000
City of SB - NIP	Ortega Park Restrooms	21.3	\$224,440		\$224,440
					\$359,440
NON-PROFIT					
Girls Incorporated of Greater SB	Exterior Paint	22.6	\$26,590		\$26,590
Noah's Anchorage - CIYMCA	Capital	23.8	\$94,945		\$94,945
SB Neighborhood Clinics	Westside Clinic Flooring	23.6	\$47,330		\$47,330
United Boys & Girls Club (Westside)	Notes for Notes Music Box	22.8	\$26,603		\$26,603
					\$195,468



**HUMAN SERVICES AND COMMUNITY DEVELOPMENT BLOCK GRANT  
FY 2010-2011 FUNDING  
BY CATEGORY**

AGENCY	PROGRAM	AVERAGE RATING	2010-2011		TOTAL FUNDING
			CDBG	HUMAN SERVICES	
ADMIN:					
City of SB	CDBG Admin	24.8	\$169,125		\$169,125
City of SB	Fair Housing	24.5	\$8,901		\$8,901
City of SB	RHMTF	25.0	\$104,695		\$104,695
					\$282,721
GRAND TOTAL			\$1,240,170	\$703,256	\$1,943,426

\* In addition to this amount, approximately **\$250,000** in Home Rehabilitation Loan Repayment funds are anticipated for fiscal year 2011-2012.

**COMMUNITY DEVELOPMENT HUMAN SERVICES COMMITTEE**  
**CDBG/HS COMBINED FUNDING APPLICATION CRITERIA**

- Programs should primarily benefit low and moderate-income residents.
- Programs must address specific social or physical needs and conditions of the people they propose to serve. Documentation could include social indicators, demographic data, surveys, community plans and need as perceived by potential consumers.
- Programs must present a marketing strategy, which includes specific efforts to reach ethnic communities.
- Programs must demonstrate support from the people for which the program is proposed.
- Agencies must clearly identify all funding sources and justify proposal if services are available through another source.
- Agencies shall seek funding, or demonstrate funding support from other public/private sources. The City shall not be committed to total support of a program nor shall the City be committed to continue funding in the case where other support is withdrawn.
- City funds should support only those services that directly benefit residents of the City of Santa Barbara. Programs operated on a county or regional basis must show documentation that (a) services benefit City residents, and (b) sufficient funds are available to support non-city residents.
- Administrative costs shall be held to a minimum and will be scrutinized during the program review process.
- Programs shall identify geographical areas where they propose to provide services.
- Programs that pay the local minimum wage (as described in Chapter 9.128 of the City of Santa Barbara Municipal Code) to all staff for which CDBG/Human Services funds are requested shall receive an extra point in the rating process.

## **COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE REVIEW AND INTERVIEW**

A thirteen-member committee appointed by the City Council will review applications, interview agencies and make funding recommendations to the City Council. The City Council makes final decisions on funding. The Community Development and Human Services Committee include representatives of the following groups:

- Youth-Oriented Services
- Business/Economic Development Community
- Human Services
- Latino/Hispanic Community
- African American Community
- Senior Citizens
- Housing Interests
- Four (4) Low Income Neighborhoods: Eastside, Westside, Downtown, and Lower Westside
- Disabled Community
- Housing Authority Representative

At the scheduled interview, agencies will be allowed a 4-minute presentation, with 10 minutes for questions from the Committee, and an agency response/final statement. Agencies are requested to have a member of the Board of Directors and appropriate staff present at the interview.

In reviewing applications, the following criteria are used by the CDHS Committee:

- Eligibility
- Priority
- Need for service
- Quality of the program and its administration
- Cost effectiveness of the service to be provided
- Fiscal management
- Ability to implement the project and expend funds within the fiscal year. HUD may requisition unused or inappropriately used funds.
- Completeness of proposal

To ensure that verbal presentations made by agency representatives are accurate and reasonable, applicants are advised that information provided to the Committee plays an important factor in formulation of specific funding recommendations; furthermore, statements made by an applicant upon which the Committee relies in making a funding recommendation shall become binding and included as part of any contract which may be executed. Agencies should come prepared to justify their proposal within the priorities outlined previously.

Applicants are further advised that the Committee may request additional information on any part of the proposal after the scheduled interview. Applicants will be required to respond in writing within 5 days of such request.

City of Santa Barbara  
Community Development Block Grant and Human Services  
APPLICATION SCHEDULE AND PROCESS  
Fiscal Year 2011-2012

**Application Available** ..... Thursday, November 11, 2010

**Application Orientation/Technical Assistance Workshop** ..... Tuesday, November 16, 2010

David Gebhard Public Meeting Room ..... 2:30 – 4:30 p.m.  
Community Development Building  
630 Garden Street

**Application Due** ..... NO LATER THAN 3:00 P.M.

Purchasing Office ..... **Thursday, December 16, 2010**

\*\*310 East Ortega Street\*\* ..... \*NO LATE APPLICATIONS

Santa Barbara, CA 93101 ..... WILL BE ACCEPTED\*

Staff Review of Applications ..... January 4-7, 2011

**Staff Meets with Applicants** ..... **January 10, 11, 12, 13, 2011**

**Applicants Turn in Corrections** ..... **January 18, 2011**

Applications to Printing ..... January 18-20, 2011

**Applications Reviewed by CDHSC  
January 25 - February 22, 2011**

Applications Distributed to CDHSC ..... **January 25, 2011**

Applicant Interviews ..... **February 1, 3, 8, 10, 15, 2011**  
(3:45 - 9:00p.m.)

CDHSC Meeting to Rank Applications ..... **February 15, 16 or 17, 2011**

CDHSC Subcommittee Meeting to  
Formulate Recommendations ..... **February 16 or 17, 2011**

CDHSC Meeting on Recommendations ..... **February 22, 2011**

**Funding Recommendations Available**

**to City Council and Public** ..... \*Wednesday, February 23, 2011  
(Tentative)

**City Council Public Hearing**

**on Committee Recommendations** ..... \*Tuesday, March 22, 2011  
(6:00 p.m., Council Chambers) (Tentative)

**City Council Action** ..... \*Tuesday, March 22, 2011 or  
\*Tuesday, March 29, 2011 (Tentative)

Environmental Reviews ..... April, 2011

Application to HUD ..... May, 2011

Execution of Contracts ..... June, 2011

Funds Available ..... July 1, 2011

**Contract Period** ..... **July 1, 2011 - June 30, 2012**

\*Tentative Dates